

INSTRUCTIONS:

1. Go to MY PATIENTS and click on the button of the "3 dots" underneath your registered patient and press EDIT.

Share4Rare	👗 My studies 🗸 🛌 Questions & Answers 🗸 👗 My S4R 🗸 👋 Open area 🗸	\Join	<u>EN</u> ES	•
			•	
My dashboard	My patients			
My profile	Here is an overview of all the patients' profiles associated with your user. Since all research will be conducted by and for them, it is fundamental that you provide information and accept the informed	d		
My patients	consent for each of them. This document is dynamic and will be adapted to new future needs. Whenever we need you to give your consent again, we will notify you.			RE
My messages	We would appreciate it if you would share with us any genetic tests or clinical reports you may hav so that we can validate your identity as patient, update and maintain the registry of our patients.	е		> SHA
People like me				
	TEST_HSJD Núria Noel			
	Congenital myopathy Add a new patient			

- 2. Once you are in, you will see all the data already submitted by you when you first registered the patient to the platform. But now you have to scroll down and get to the 2 final sections named:
 - a) GENETIC TEST OR CLINICAL REPORT
 - b) INFORMED CONSENT

This will be use as a proof of the disease this patient has and will be collected in a patient's regist If you have a genetic test outcome, please upload it. If you do not have any, upload a medical repo where the diagnosis of the patient in question is legible and clear.
Add a new file
<u>Upload requirements</u>
Trieu els fitxers No s'ha triat cap fitxer
Informed consent
Informed consent
Informed consent Please, <u>download informed consent form</u> document and read it carefully. Once you have done so, sign it (including your ID document), scan it and upload it so we can include this patient in our studies. We thank you very much for taking these steps.
Informed consent Please, <u>download informed consent form</u> document and read it carefully. Once you have done so, sign it (including your ID document), scan it and upload it so we can include this patient in our studies. We thank you very much for taking these steps. <u>Upload requirements</u>



In the section a) GENETIC TEST OR CLINICAL REPORT you can upload as many documents as you want with Clinical report, relevant test that you think are important to share, etc. This section allow you to upload multiple files but CINICAL REPORT SI MANDATORY.

Section b) INFORMED CONSENT is the most important part because in this section you will have **to download the blank informed consent and fill in** with all the required information to give your OK to use the medical information of the patient and to participate in any type of RESEARCH. Without this informed consent you cannot participate in the community either in any research.

The document you download from the website **can be edited by any PDF editor or you can also** fill in **by hand and then scan or take a picture of it.**

The final section of this document includes a section to add the ID of the patient. If you find that adding the picture of the ID (or any document that includes the name and photo of the patient) to the current pdf is difficult, just save this ID document in another file and you will be able to upload it to the section a) GENTEIC TEST OR CLINICAL REPORT.

Once completed you have to upload this document back the platform. Please note that this section **only allows one document to be uploaded.** For that reason we recommend you to upload the PDF of the informed consent WITH MULTIPLE PAGES here and (in case you have trouble adding the ID to the pdf or you have the infomed consent in different pdfs), upload the extra documents onto the section a) GENTEIC TEST OR CLINICAL REPORT.

Once you have uploaded all the documents you will see the sections like the example below and you can now press SAVE.

you have a genetic test outcome, plea where the diagnosis of the patient in	ase this patient has and will be collected in a patient's registr ase upload it. If you do not have any, upload a medical report question is legible and clear.	y. If
<u>ID_document.pdf</u>	310.37 KB Remove	
Add a new file		
Trieu els fitxers No s'ha triat cap fitxer		
<u>Upload requirements</u>		
Informed consent		
We thank you very much for having si with the personal ID document. No fu validate them as soon as possible.	igned and uploaded the informed consent document, togethe rther action is required from your part at this moment. We wi	r II
We thank you very much for having si with the personal ID document. No fu validate them as soon as possible. <u>s4r_informed_consent_en.pdf</u>	igned and uploaded the informed consent document, together rther action is required from your part at this moment. We wi 418.79 KB	r
We thank you very much for having si with the personal ID document. No fur validate them as soon as possible. s4r_informed_consent_en.pdf	igned and uploaded the informed consent document, together rther action is required from your part at this moment. We wi 418.79 KB	r



You will see, then, than you patient is categorized as DOCUMENT PENDING VALIDATION.

ny patients			
ere is an overview of all the patient anducted by and for them, it is fund ansent for each of them. This docum henever we need you to give your	ts' profiles associated Jamental that you prov ment is dynamic and w consent again, we will	with your user. Since a ide information and ac ill be adapted to new f notify you.	Ill research will be ccept the informed future needs.
e would appreciate it if you would a twe can validate your identity as	share with us any gene patient, update and m	tic tests or clinical rep aintain the registry of	oorts you may have so our patients.
name Last name			
name Last name Acute lymphoblastic leukemia			
name Last name Acute lymphoblastic leukemia Document pending validation	:		
name Last name Acute lymphoblastic leukemia Document pending validation	÷		

And in your DASHBOARD you will see this message, and if there is any available study research for the disease of the patient, you will find a second message.



Once The Share4Rare Team Validate Your Documents You Will Be Able To Participate In Community And In The Study!